

## Academic Supervisor Needed-Ijebu Ode, Ogun State

### Description

Molly Distinct Consult is looking for THE above stated position to join this school in Ijebu-Ode, Ogun State to foster a healthy learning environment for their students.

### Responsibilities

Planning events to promote the school and its programs.

Interviewing candidates for teaching positions and making hiring decisions based on the candidates' qualifications and cultural fit with the school community

Assisting with the implementation of new policies at the school and communicating with parents about any changes

Overseeing the overall operation of the school, including hiring staff and overseeing their work performance

Providing academic support to students who are struggling in a particular subject area

Reviewing student progress and evaluating teacher performance on an ongoing basis to ensure that all students are receiving a quality education

Ensuring that the school is compliant with all relevant laws and regulations

Developing curriculum and lesson plans that meet federal, state, and local standards for education

Evaluating the effectiveness of teachers and other school staff in order to identify training needs and recommend appropriate disciplinary action

Responsibilities for the School Administrator

To provide administrative support in order to meet the needs of the school, playing an active role in the smooth running of the school office.

To provide administrative, clerical and financial support within the school, which necessitates acting on own initiative within the broad outlines and guidance of the headteachers.

To act as a focal point for all enquiries and visitors to the school.

### Qualifications

Requirements and skills for any of the positions

Minimum of 5 years of experience in a leadership role in a school setting

Knowledge of school administrative processes and national educational regulations

### Hiring organization

Molly Distinct Consult Jobs

### Employment Type

Full-time

### Beginning of employment

September 2024

### Job Location

Ijebu-Ode, 120101, Ijebu Ode, Ogun State, Nigeria

### Base Salary

# 80,000

### Date posted

July 10, 2024

Hands-on experience with MS Office and education management systems

Attention to detail

Great presentation and communication skills

Crisis management

Ability to coach and inspire

A teaching license is preferred

Cambridge Certification is a must.

A minimum of Master\'s Degree

### **Job Benefits**

By joining this school, they can offer you:

A competitive salary

A supportive team of teachers, support staff and senior leaders

Excellent school facilities

Opportunities for CPD

A hard working but welcoming working environment.

### **Contacts**

Contacts

By registering with Molly Distinct Consult, we can offer you:

We attract top education talent and in return offer attractive salary.

Great referral scheme

Full interview preparation and assistance – so you\'re fully prepped and confident, increasing your chances of success

Help with lesson planning – our support doesn\'t stop once we\'ve secured you a placement

Free social and networking events to get to know your peers and consultants

Job Type: Full-time

Pay: Up to ₦80,000.00 per month

Ability to commute/relocate:

Ijebu-Ode: Reliably commute or planning to relocate before starting work (Required)

Application Question(s):

Are you TRCN complaint?

What's your WhatsApp Number?

Ever worked as an academic supervisor?

How many years as an Academic Supervisor do you have?

Where Do you live currently?

Education:

Master's (Preferred)

Expected Start Date: 15/09/2024